

DEBT ACADEMY

TRAINEE ADVISOR

**We have an exciting opportunity
for two trainee advisers to join our
Debt Academy!**

If you would like a role supporting people in financial hardship in Coventry please attend our open day to learn more about the role and traineeship at Coventry Citizens Advice.

AT A GLANCE

Salary: **£24,242** (FTE)
(to increase when competencies are met)

Hours: **1x37** hours role
1x30 hours role

Contract: **Permanent**
Based at: **Coventry / Hybrid**

THE ROLE

This is a trainee role - we are therefore not looking for you to have experience within advice!

However, we are looking for the following criteria:

- Passionate about giving an effective service to those most in need
- Lived experience of the issues our clients are facing
- Strong organisational skills
- Ability to work in a busy environment and work under pressure
- Ability to understand written and oral information
- Strong communication skills
- Assist clients with budgeting
- Able to embrace the values of the Coventry Citizens Advice

coventrycitizensadvice.org.uk/careers/



DATES

Open Day

Wednesday, 27th August
Kirby House, 15 Little Park Street, CV1 2JZ

Closing date for applications

Monday, 1st September

Interviews

w/c 8th September

COVENTRY
Building Society

